

CCB Board of Directors Meeting

Board Meeting Minutes

March 12, 2020

Mission: “To protect the public by enhancing recovery-oriented workforce capacity”

Present: Dave Borzellino, Christina Cipriani, Marlene DeSantis, Fred Fetta, Denise Keane, Jennifer Kolakowski, Art Mongillo, Amy Sedgwick

Not Present: Erica Cannata, Joanna Crowell, John Hamilton, Stephen Randazzo

Staff Present: Scott Schaefer

Staff Not Present: Jeffrey Quamme

I. **Call to Order: Board meeting called to order at 11:08 a.m. by Dave Borzellino**

II. **Approval of Minutes from January 2020**

MOTION: To approve the January 2020 Meeting Minutes

Motioned by: Art Mongillo

Motion Seconded by Fred Fetta

Outcome: Approved

Abstentions: 3

Voting Record: 8

III. **Credentialing Reports – *written reports attached***

IV. **Committee Reports**

Executive Committee – 1 motion, 2 agenda items, and 2 action items

Discussion:

- a. Frustration with the lack of involvement in strategic planning
- b. Amy is leading an initiative to offer an in-person 2 hour onsite training specific to CCB credentials at cost
- c. The CCB needs to have a strategic plan by next fiscal year
- d. Have an annual board orientation in the September board meetings

Action Items:

- a. Strategic planning meeting will be on the 3rd Thursday of April from 10 – 12

- b. The meeting space is to be determined

MOTION: To approve a bylaw amendment stating “Use of the Connecticut Certification Board name, logo, programs or other affiliated intellectual property, be it for academic, research or other purposes is prohibited without the express written consent of the corporate officers is prohibited.” The initial motion was passed by the Executive Committee on 3/10/2020.

Motioned by: Marlene DeSantis

Motion Seconded by Jennifer Kolakowski

Outcome: Approved

Abstentions: 0

Voting Record: 8

Ethics Committee – No motions and no agenda items submitted

Programs and Services Committee – No motions, 5 agenda items submitted, and 1 action item

Discussion:

- a. Leadership certificate program was discussed
- b. 75-100 training hours would be required via classes and webinars

Action Item:

- a. Christina will continue to work on this credential

Finance Committee – No motions, 1 agenda item, and 1 action item – written reports attached

Discussion:

- a. Treasurer position is vacant

Action Item:

- a. The board to think about additional ways to generate income since credentialing income is down

V. ED Report - *No motions and no agenda items submitted - written report attached*

VI. *Old Business*

- a. None

VII. *New Business*

- a. None

MOTION: To adjourn the March 2020 Board Meeting

Motioned by: Jennifer Kolakowski

Motion Seconded by Fred Fetta

Outcome: Approved

Abstentions: 0

Voting Record: 8

Meeting Adjourned: 11:45 a.m. by Dave Borzellino

Board minutes taken by Scott Schaefer

Board minutes reviewed by Marlene DeSantis

Board Minutes reviewed and approved by:

Marlene DeSantis, AADC, ICAADC, LADC, LCSW

Secretary