

CCB Board of Directors Meeting

Board Meeting Minutes

May 14, 2020

Mission: “To protect the public by enhancing recovery-oriented workforce capacity”

Present: Dave Borzellino, Erica Cannata, Christina Cipriani, Joanna Crowell, Marlene DeSantis, Fred Fetta, John Hamilton, Denise Keane, Jennifer Kolakowski, Art Mongillo, Stephen Randazzo, Amy Sedgwick

Staff Present: Jeffrey Quamme, Scott Schaefer

I. **Call to Order: Board meeting called to order at 11:07 a.m. by Dave Borzellino**

II. **Approval of Minutes from March 2020**

MOTION: To approve the March 2020 Meeting Minutes

Motioned by: Stephen Randazzo

Motion Seconded by Amy Sedgwick

Outcome: Approved

Abstentions: 4

Voting Record: 8

III. **Credentialing Reports – 1 action item - written reports attached**

Action Item:

- a. Scott will notify pending exam candidates when our test center is open

IV. **Committee Reports**

Executive Committee – No motions and 2 agenda items

Discussion:

- a. Wednesday, September 23rd is the new conference date
- b. Collaborations with NYCB, DMHAS Office of Recovery Community Affairs, and CTARR

Ethics Committee – No motions and 2 agenda items submitted

Discussion:

- a. Erica has completed two full Board terms and will step down as Chair of the Ethics Committee
- b. Christina will be the new Ethics Committee Chair

Programs and Services Committee – No motions, 1 agenda item submitted and 1 action item – written report attached

Discussion:

- a. The focus was on the Leadership certification
- b. The name has been decided to be “Leadership Certification”
- c. 75 hours of training required
- d. Goal is to have 25 certified within the first year
- e. October 1st for an anticipated rollout

Action Item:

- b. More specifications are needed

Finance Committee – 1 motion and no agenda items – written reports attached

MOTION: To approve the proposed 2021 budget.

Motioned by: Joanna Crowell

Motion Seconded by Erica Cannata

Outcome: Approved Unanimously

Abstentions: 0

Voting Record: 12

Nominations Committee – No motions and 4 agenda items submitted

Discussion:

- a. Marlene cast a vote on behalf of the entire Board
 - 1. Amy Sedgwick elected to Board President
 - 2. Jennifer Kolkowski elected to Board Secretary
- b. Marlene will finish Lou Velotti’s last year as Board Treasurer

V. ED Report - *No motions and 1 agenda item submitted - written report attached*

Discussion:

- a. Podcasts rollout

VI. *Old Business*

- a. None

VII. *New Business*

- a. None

MOTION: To adjourn the May 2020 Board Meeting

Motioned by: Stephen Randazzo

Motion Seconded by John Hamilton

Outcome: Approved Unanimously Abstentions: 0 Voting Record: 12

Meeting Adjourned: 11:40 a.m. by Dave Borzellino

Board minutes taken by Scott Schaefer

Board minutes reviewed by Marlene DeSantis

Board Minutes reviewed and approved by:

Marlene DeSantis, AADC, ICAADC, LADC, LCSW

Secretary