

# CCB Board of Directors Meeting

## Board Meeting Minutes

November 14, 2019

**Mission: "To protect the public by enhancing recovery-oriented workforce capacity"**

**Present:** Dave Borzellino, Erica Cannata, Christina Cipriani, Joanna Crowell, Marlene DeSantis, Fred Fetta, Denise Keane, Jennifer Kolakowski, Art Mongillo, Stephen Randazzo, Amy Sedgwick

Not Present: John Hamilton, Lou Velotti

**Staff Present:** Jeffrey Quamme, Scott Schaefer

I. **Call to Order: Board meeting called to order at 11:03 a.m. by Dave Borzellino**

II. **Approval of Minutes from September 2019**

**MOTION: To approve the September 2019 Meeting Minutes**

**Motioned by: Fred Fetta**

**Motion Seconded by Art Mongillo**

**Outcome: Approved**

**Abstentions: 3**

**Voting Record: 10**

III. **Credentialing Reports – *Written reports attached***

IV. **Committee Reports**

***Executive Committee – No motions, 3 agenda items submitted, and 3 action items***

***Discussion:***

- a. Our new 3 year DMHAS contract has been signed but not approved yet by the State
  - i. The State is in violation of our contract
- b. Look into establishing a line of credit
- c. We are awaiting funds from DCF for prior trainings

***Action items:***

- a. Jeff to talk to Rick Fisher at DMHAS regarding a contact at the AG's office
- b. Dave will call the AG's office for a status update on our Q1 contract payment

- c. Jeff to review the CT Realtors grant and will apply on behalf of the CCB
  - i. Specific training of the workforce should help the CCB's eligibility

***Finance Committee – No motions and 1 agenda item submitted – written report attached***

***Discussion:***

- a. Issues were discussed in the ED report

***Ethics Committee – No motions and 2 agenda items submitted***

***Discussion:***

- a. The individual has completed the requirements of 6 hours ethics and the case is closed
- b. We are developing a more efficient way to document and track ethics cases

***Programs and Services Committee – No motions, 2 agenda items submitted, and 1 action item***

***Discussion:***

- a. We have reviewed CCAR's recovery coach video
- b. Ways to promote the CPRS credential
  - i. Create a YouTube video
  - ii. Highlight CPRS in the CCB newsletter
  - iii. Create social media blogs

***Action items:***

- a. Send pricing information to Jeff on creating videos and podcasts

***V. ED Report - No motions, 5 agenda items submitted and 2 action items - written report attached***

***Discussion:***

- a. There have been detrimental IC&RC leadership changes
  - i. The CCB is content to be a member board and purchase IC&RC credentialing products
- b. The CCB will still attend IC&RC meetings
- c. There will be no involvement in IC&RC leadership activities
- d. A special "Thank You" to Amy and Mountainside for their assistance with the CCB office move to Meriden
  - i. It is a professional, warm and a good vibe environment
- e. The May 2020 conference will host the CCB's 40<sup>th</sup> anniversary
  - i. 150 people are expected in attendance
  - ii. The event will not be very expensive overall
  - iii. Dr. Jaquel Patterson is the keynote
  - iv. There will be a recovery and leadership speaker
  - v. There will be a Veteran's panel
  - vi. There will be a vaping discussion
  - vii. The Young Professional and Lifetime Service awards will be distributed at lunch

**Action Item:**

- a. Establish a strategic planning committee and let Jeff know who wants to be a part of that committee
- b. We need to focus on the conference logistics now

**VI. Old Business**

- a. None

**VII. New Business**

- a. Holiday get-together?

**MOTION: To adjourn the November 2019 Board Meeting**

**Motioned by: Erica Cannata**

**Motion Seconded by Fred Fetta**

**Outcome: Approved**

**Abstentions: 0**

**Voting Record: 11**

**Meeting Adjourned: 11:39 a.m. by Dave Borzellino**

**Board minutes taken by Scott Schaefer**

**Board minutes reviewed by Marlene DeSantis**

**Board Minutes reviewed and approved by:**

*Marlene DeSantis, AADC, ICAADC, LADC, LCSW*

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**Secretary**