

CCB Board of Directors Meeting

Board Meeting Minutes

November 10, 2022

Mission: “cultivating and maintaining the highest standards of professional practice within the recovery field”

Present: Christina Cipriani, Jaya Daptardar, Teodoro Anderson Diaz, Nicole Hampton, Jennifer Kolakowski, Art Mongillo, Eileen Russo, Amy Sedgwick, Ebony Wilson

Not Present: Tenesha Grant, Steve Randazzo, Jennifer Valva

Staff Present: Jeffrey Quamme, Scott Schaefer

I. **Call to Order: Board meeting called to order at 11:07 a.m. by Amy Sedgwick**

II. **Approval of Minutes from September 2022**

MOTION: To approve the September 2022 meeting minutes

Motioned by: Jennifer Kolakowski

Motion Seconded by Jaya Daptardar

Outcome: Approved

Abstentions: 0

Voting Record: 9

III. **Credentialing Reports – *written reports attached***

IV. **ED Report - *No motions, 5 agenda items and 3 action items submitted***

Action items:

- 1. The Castle is booked for the Thursday, June 1st, 2023 conference!**
 - a. The Board should start thinking about a theme**
 - b. The Board should start looking into sponsorship opportunities**
- 2. The Board should seriously consider the open Treasurer position on the Executive Committee**
- 3. The CCB received the fully executed Peer addendum contract**
 - a. The CCB will invoice DMHAS for \$52,200**

Discussion:

1. The new ADC exam is out
 - a. TPN.Health trainings are current
2. Jeff is working with TPN.Health on developing certificate programs:

- a. Peer supervision
- b. Harm reduction
3. Jeff and Jen K will be visiting the Washington Heights safe injection site in early December
4. Jeff did an ethics training in San Diego with 100 participants
5. Jeff will be doing a 2-day ethics training in Pittsburgh

V. Committee Reports

Executive Committee – No motions, no agenda item and 2 action items submitted

Action items:

- 1. The Board should share CCB posts on their social media to increase CCB visibility**
- 2. The Board should offer ideas on how to increase CCB visibility other than social media**

Finance Committee – No motions, 2 agenda items and no action items submitted

Discussion:

1. The CCB is \$8000 in the black
2. The CCB is owed:
 - a. \$2000 for travel (San Diego and Pittsburgh)
 - b. \$1800 from the Maine Recovery Coach Certification Board
 - c. \$52,200 from DMHAS
 - i. \$72,200 is the total for the peer addendum contract
 - ii. The CCB will net between \$10-12,000

Ethics Committee – No motions, 1 agenda item and no action item submitted

Discussion:

1. The CCB received a complaint from a DOC employee
 - a. Supervision signed off inappropriately
 - b. A formal investigation has been started by the CCB
 - c. DOC will answer only in writing
 - d. Initial CCB applications from DOC will be flagged for further review
 - e. The complaint was noted to DPH as well by the complainant

Programs and Services Committee – No motions, 1 agenda item and no action item submitted – minutes attached

Discussion:

1. Clinician Administration Responsibility trainings could be a possible new offering

VI. Old Business

1. New podcast ideas are welcome – controversial topics preferred!

VII. New Business

1. The Executive Committee would like to see the Board more cohesive
 - a. The bylaws will be referred to in making structural and procedural changes
 - b. A survey will be sent to the Board asking what days/times/in-person/virtual meeting preferences
2. Women in Leadership training involvement
3. Evaluate the Board's training experience to determine training opportunities

MOTION: To adjourn the November 2022 Board Meeting

Motioned by: Jeffrey Quamme on behalf of Amy Sedgwick

Motion Seconded by Jennifer Kolakowski

Outcome: Approved Abstentions: 0 Voting Record: 9

Meeting Adjourned: 11:55 a.m. by Jeffrey Quamme on behalf of Amy Sedgwick

Board minutes taken by Scott Schaefer

CCB Monthly Report

November 2022 – Fiscal Year 2023

As of November 2022, the CCB maintains 840 active certifications in the following areas:

Addiction Counseling	554
Counselor in Training	34
Clinical Supervision	36
Co-Occurring Disorders	59
Criminal Justice	12
Gambling	27
MATS	36
Prevention	45
Recovery Coach	37
Total	840



As of November 2021, the CCB maintained 878 active certifications in the following areas:

Addiction Counseling	576
Counselor in Training	29
Clinical Supervision	36
Co-Occurring Disorders	66
Criminal Justice	17
Gambling	28
MATS	46
Prevention	44
Recovery Coach	36
Total	878



Compared with November 2021, there was a decrease of 38, which represents a 4.3% decrease in the number of certifications

Non-Reciprocal Professionals:	
CAC	10
Co-Occurring Disorders	4
Total	14

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	840	131	408	10	36	1	15	33	12	45	36	34	1/3	36	11		23	5
Reinstatements																		
Females	573	94	257	5	23		11	26	9	40	23	23	3	30	7		19	3
Males	267	37	151	5	13	1	4	7	3	5	13	11	1	6	4		4	2
African American	128	23	67		5		2	3	3	1	7	9		5	1		2	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	630	97	293	10	30	1	13	24	8	42	28	23	4	23	10		19	5
Hispanic	62	8	37		1			4			1	2		7			2	
Other	11	1	7					1	1	1								

CCB Monthly Report

November 2022 – Fiscal Year 2023

A total of 3 certifications were issued by the CCB this month in the following areas:

Addiction Counseling	3
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	0
Total	3



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

9 certifications expired this month in the following areas:

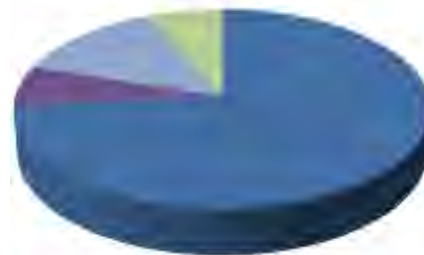
Addiction Counseling	5
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	0
MATS	2
Prevention	1
Recovery Coach	0
Total	9



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

15 certifications lapsed this month in the following areas:

Addiction Counseling	11
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	0
MATS	2
Prevention	0
Recovery Coach	1
Total	15



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report
November 2022 – Fiscal Year 2023

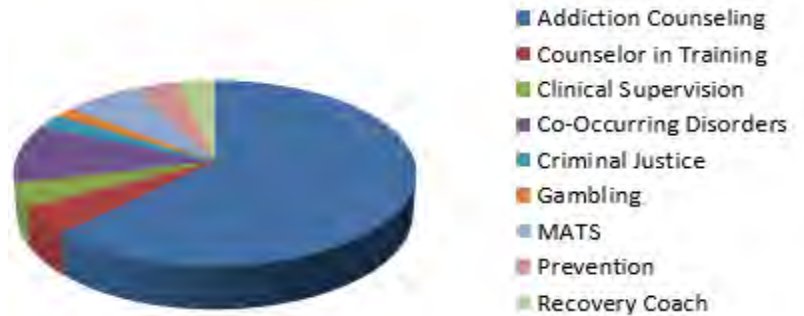
CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
ICGC I & II	Internationally Certified Gambling Counselor I and II
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
BOLD	RECIPROCAL CREDENTIAL
NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam

CCB Monthly Report

October 2022 – Fiscal Year 2023

As of October 2022, the CCB maintains 850 active certifications in the following areas:

Addiction Counseling	560
Counselor in Training	35
Clinical Supervision	36
Co-Occurring Disorders	60
Criminal Justice	12
Gambling	27
MATS	38
Prevention	45
Recovery Coach	37
Total	850



As of October 2021, the CCB maintained 870 active certifications in the following areas:

Addiction Counseling	569
Counselor in Training	31
Clinical Supervision	36
Co-Occurring Disorders	66
Criminal Justice	17
Gambling	27
MATS	45
Prevention	44
Recovery Coach	35
Total	870



Compared with October 2021, there was a decrease of 20, which represents a 2.3% decrease in the number of certifications

Non-Reciprocal Professionals:	
CAC	10
Co-Occurring Disorders	5
Total	15

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	850	130	415	10	36	1	16	33	12	45	36	35	1/3	38	11		23	5
Reinstatements																		
Females	579	93	260	5	23		12	26	9	40	23	24	3	32	7		19	3
Males	271	37	155	5	13	1	4	7	3	5	13	11	1	6	4		4	2
African American	132	23	70		5		2	3	3	1	7	9		6	1		2	
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Hispanic	62	7	38		1			4			1	2		7			2	
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A total of 11 certifications were issued by the CCB this month in the following areas:

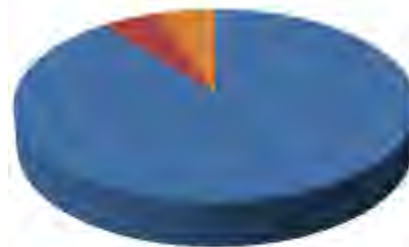
Addiction Counseling	4
Counselor in Training	3
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	1
MATS	0
Prevention	1
Recovery Coach	2
Total	11



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

19 certifications expired this month in the following areas:

Addiction Counseling	17
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	1
MATS	0
Prevention	0
Recovery Coach	0
Total	19



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

8 certifications lapsed this month in the following areas:

Addiction Counseling	7
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	1
Prevention	0
Recovery Coach	0
Total	8



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report
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CCDP	Certified Co-Occurring Disorders Professional
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APS	Associate Prevention Professional
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Strategic Planning/Programs & Services Meeting Minutes

11/10/2022

Attendees: Christina Cipriani, Teodoro Anderson Diaz, Nicole Hampton, Scott Schaefer

Facilitators: Christina Cipriani

Meeting called to order at 10:05 am

Action item: Scott will have the strategic plan ready for review by the December 8th meeting.

I. Strategic Planning Process

- Retain current programs and services
 - Retain the annual conference
 - Keep the website current and relevant
- a. Marketing
 - b. Trainings
 - i. 1115 Waiver
 - c. Develop certificate programs
 - i. Therapeutic
 - ii. Alzheimer's/Dementia
 - iii. Special Needs
 - iv. Trauma
 - v. School-Based
 - d. Legislature involvement
 - e. Develop Peer/Recovery Coach programs
 - f. Ongoing needs assessment
 - i. Provide surveys after CCB services are rendered
 - ii. Possibly use a QR code survey at the annual conference

Old Business

New Business

Meeting Adjourned at 10:20 am

Minutes by: Scott Schaefer