

CCB Board of Directors Meeting

Board Meeting Minutes

January 12, 2023

Mission: “cultivating and maintaining the highest standards of professional practice within the recovery field”

Present: Christina Cipriani, Jaya Daptardar, Teodoro Anderson Diaz, Nicole Hampton, Jennifer Kolakowski, Art Mongillo, Steve Randazzo, Eileen Russo, Amy Sedgwick, Jennifer Valva, Ebony Wilson

Not Present:

Staff Present: Jeffrey Quamme, Scott Schaefer

I. **Call to Order:** Board meeting called to order at 11:04 a.m. by Amy Sedgwick

II. **Approval of Minutes from November 2022**

MOTION: To approve the November 2022 meeting minutes

Motioned by: Eileen Russo

Motion Seconded by Jaya Daptardar

Outcome: Approved

Abstentions: 0

Voting Record: 7

III. **Credentialing Reports – *written reports attached***

IV. **ED Report - *No motions, 5 agenda items and no action items submitted – written report attached***

Action items:

- 1. Create a conference fundraising committee**
- 2. The Board will review the current Bylaws to determine if they need updated**
- 3. Live in-person training in March**

Discussion:

- 1. Dr. Lipi Roy will be the conference keynote speaker**
2. Jaya Daptardar has accepted the role of Board Treasurer
3. Jeff is working with TPN.Health on developing certificate programs:
 - a. Clinical supervision
 - b. Peer supervision
 - c. Harm reduction skills

4. There will be a peer training submission for CCB approval that will be offered in Spanish as well
5. The State peer exam will be offered in Spanish as well

V. Committee Reports

Executive Committee – No motions, 1 agenda item and no action items submitted

Discussion:

1. Jeff's title is changed to CEO from Executive Director

Finance Committee – No motions, no agenda items and no action items submitted – written reports attached

Ethics Committee – No motions, 1 agenda item and no action item submitted

Discussion:

1. There was one permanent credential revocation (M.S.)

Programs and Services Committee – 1 motion, no agenda item and no action item submitted – minutes attached

MOTION: To approve the CCB 2022-2025 strategic plan

Motioned by: Jennifer Valva

Motion Seconded by Ebony Wilson

Outcome: Approved

Abstentions: 0

Voting Record: 8

VI. Old Business

1. The CCB will gladly work alongside CAAP and the Women's Consortium with trainings
 - a. **Eileen will reach out to both to let them know**

VII. New Business

1. Casie DeRosier from Community Renewal Team will be joining the Board in March
2. 2 Board members will need to be replaced in May
3. Jeff will send Dr. Lipi Roy's information to the Board
4. We are adding breakout session to this year's conference
 - a. 1 morning session
 - b. 1 afternoon session

- c. No virtual option
 - d. There may be pre-recorded sessions for sale at a lower rate for conference attendees
5. 115 waiver concerns
- a. Eliminates the need for DARC
 - b. Closes pathways to CAC certification
 - c. Problematic for internships and DOC
 - d. The CCB will be joining the Nonprofit Alliance which should help alleviate the 1115 concerns

MOTION: To adjourn the January 2023 Board Meeting

Motioned by: Jeffrey Quamme on behalf of Amy Sedgwick

Motion Seconded by Ebony Wilson

Outcome: Approved

Abstentions: 0

Voting Record: 8

Meeting Adjourned: 11:55 a.m. by Jeffrey Quamme on behalf of Amy Sedgwick

Board minutes taken by Scott Schaefer



CONNECTICUT CERTIFICATION BOARD

55 WEST MAIN STREET, SUITE 202 MERIDEN, CT 06451 203-440-9595 WWW.CTCERTBOARD.ORG
JEFFREY QUAMME, MS, CNE, CNC, EXECUTIVE DIRECTOR

EXECUTIVE DIRECTOR'S REPORT

January 12, 2023

Directors,

As the agency moves into the new calendar year, there are several things that are either active or being planned for the future of the organization. These will include opportunities and requests for participation of board members to reach the end goals of each:

- DMHAS Peer Credentialing Project: we have received our initial funding and empaneled our group of Subject Matter Experts to develop the Job Analysis (JA) for the identified role and develop an item bank of potential examination questions. The CCB owns this contract and will subcontract psychometric services to Prometric in Clearwater, FL. All SMEs will be required to sign a nondisclosure agreement to ensure the confidentiality of the intellectual information. Expected completion time is 9 months, with income/expenses of the initiative being \$10,000 - \$12,000.
- We are working on 3 specific education certificate programs (not certifications) with our partner, TPN.health of New Orleans. We will provide coursework in clinical supervision, peer supervision, and harm reduction skills for peers to their portal. Curriculum, trainers, and expected income are TBD.
- The CCB is developing a partnership with Goodwin University and the University of Bridgeport to create an educational program to train individuals to become SUD counselors. I am working with the Dean on curriculum plans (as they relate to SAMHSA's Addiction Counselor Competencies and have formally requested to be an instructor.
- The CCB conference is scheduled for June 1, 2023, once again at Saint Clements Castle. I am working with the Executive Committee on a keynote speaker, and once all of the logistics are worked out with the Castle's staff, will open up a call for presentations for the main ballroom as well as breakout sessions. Jaya has committed to leading a session.
- Nominations are open for the David Powell Lifetime of Service and Joseph Sullivan Young Professional Award. The selection and speeches of last year's winners set the bar high in regards not only to their qualifications, but their humility and gratitude. I am hoping to have the same this year.
- We have purchased a number of flash drives, one for each Director, that will contain the documents related to Board membership: Bylaws, disciplinary procedures, etc., as well as resources for Board members. It will allow for saving of any CCB related information.

There will be opportunities for Directors to be more involved in the governance of the organization to strengthen the agency. Some of those opportunities will include a conference committee to focus on sponsorships, etc, to review and select the presentation applications, help determine the balance of tasks at the event, etc.; potential committee chair opportunities, volunteers for the development of organizational white papers to address important topics and changes in the field, as well as developing other collaborations and partnerships to strengthen our brand and visibility in the state.

Making the future bright for this organization in this era of rapid change falls on all of us.
As always, thank you for serving.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "J. P. O.", written in a cursive style.



CONNECTICUT CERTIFICATION BOARD

55 WEST MAIN STREET, SUITE 202 MERIDEN, CT 06451 203.440.9595 WWW.CTCERTBOARD.ORG

**Treasurer's Report
January 12, 2023**

As of the end of FY 2023 Q2, the actual income and expenses are reflected in the following tables:

Budget Category	Income	Expenses
General and Administrative	\$74,469	\$142,527
Credentialing	\$86,640	\$3,080
Testing	\$13,600	\$4,400
Training	\$14,725	\$82
Podcast	\$50	\$828
Totals	\$189,484.00	\$150,917.00

Net income/loss	\$38,567.00
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At this time, we are in better financial state than in recent months, based upon the receipt of our scheduled PSA payments from DMHAS for both the 1st and 2nd quarters of the fiscal year, as well as the initial payment of \$52,200 from the DMHAS Office of Recovery Community Affairs towards the Peer Recovery Credential Initiative. The latter accounts for the difference in our income/expenses. At the midway point of the FY, we are at 48% of our total budgeted income and 38% of our total budgeted expenses. A total of \$26,800 is still owed to the CCB from DMHAS ORCA, and that \$51,000 of the total funds was booked as income last year for our 990 tax form. At present, we have a total of \$63,921 in accounts receivable and \$31,000 in accounts payable. The sum of all our accounts totals of \$56,358 cash on hand.

The understanding of the fiduciary responsibilities and obligations of board members to the organization have been stressed. In order to even further clarify its importance to our business, I have contacted Amber Tucker, CPA, of Fiondella, Milone and LaSaracina, LLC to provide us with information and resources to help all get a better grasp on how paramount this is to our existence. This may include webinars, reading material, etc.

I am cautiously optimistic about our financial situation as we move forward.

Submitted in lieu of a treasurer,

Jeffrey Quamme, MS, AADC, CCS, CNE, CNC
Executive Director

FY 2023 YTD - Dec 31, 2022

	2023	Thru Q2
General & Administrative	\$ 169,000.00	\$ 74,469.00
Credentialing	\$ 156,600.00	\$ 86,640.00
Testing	\$ 34,600.00	\$ 13,600.00
Training (incl DL)	\$ 34,000.00	\$ 14,725.00
Podcast	\$ 2,500.00	\$ 50.00
Total Revenue	\$ 396,700.00	\$ 189,484.00
Expenses		
General & Administrative	\$ 299,160.00	\$ 142,527.00
Credentialing	\$ 78,800.00	\$ 3,080.00
Testing	\$ 13,835.00	\$ 4,400.00
Training	\$ 2,500.00	\$ 82.00
Podcast	\$ 1,625.00	\$ 828.00
Total Expenses	\$ 395,920.00	\$ 150,917.00
Net Income (Loss) Operating	\$ 780.00	\$ 38,567.00

	A/R	A/P
DMHAS ORCA	\$ 26,800.00	
DMHAS Workforce Development	\$ 32,250.00	
ICAADA	\$ 3,380.00	
CCAPP	\$ 861.00	
Prometric		\$ 19,000.00
Peer SMEs		\$ 12,000.00
TOTALS	\$ 63,291.00	\$ 31,000.00

Cash On Hand	
Webster Checking	\$ 45,077.00
Webster Money Market	\$ 6,801.00
Pay Pal	\$ 4,312.00
Venmo	\$ 168.00
TOTAL	\$ 56,358.00

General & Administrative

Revenue	2023	Thru Q2
DMHAS Grant	\$ 130,500.00	\$ 65,250.00
Maine Peer Recovery Board Admin	\$ 5,000.00	\$ 3,400.00
Annual Awards	\$ 17,000.00	
Fundraising	\$ 5,000.00	\$ 500.00
Mailing Lists	\$ -	
Website Services	\$ 500.00	\$ 250.00
Travel/Misc Reimbursements	\$ 1,000.00	\$ 2,215.00
Misc/PayPal	\$ 10,000.00	\$ 2,854.00
Total Revenue	\$ 169,000.00	\$ 74,469.00
Expenses		
Gross Salary (including payroll taxes)	\$ 175,000.00	\$ 83,360.00
Benefits	\$ 42,000.00	\$ 18,007.00
Incentive Compensation	\$ 4,000.00	\$ 2,380.00
Rent	\$ 18,000.00	\$ 7,500.00
Storage	\$ -	
Insurance	\$ 5,000.00	\$ 1,577.00
US Postal Service	\$ 300.00	\$ 49.00
Office Supplies	\$ 500.00	\$ 585.00
Office Equipment	\$ 500.00	
Software	\$ 3,000.00	\$ 1,693.00
Telephone & Internet	\$ 5,000.00	\$ 2,805.00
Office Parking	\$ 960.00	\$ 480.00
Travel & Mileage	\$ 2,500.00	\$ 5,229.00
Marketing	\$ 1,000.00	\$ 1,600.00
Food & Meals	\$ 500.00	\$ -
Bank/PayPal Fees	\$ 7,500.00	\$ 4,641.00
Legal	\$ 9,000.00	\$ 4,000.00
Accounting	\$ 4,000.00	\$ 6,580.00
Professional Development	\$ 2,000.00	\$ 135.00
Payroll	\$ 3,000.00	\$ 1,093.00
IT & Web Support	\$ 2,000.00	\$ 206.00
Professional Services	\$ 1,000.00	\$ -
Janitorial/.Maintenance	\$ 2,400.00	\$ 208.00
Annual Dinner	\$ 10,000.00	\$ 399.00
Total Expenses	\$ 299,160.00	\$ 142,527.00

Credentialing

<i>Revenue</i>	2023	Thru Q2
DMHAS Credential Development	\$ 79,000.00	\$ 52,200.00
Addiction Counseling	\$ 60,000.00	\$ 25,865.00
Co-Occurring Disorders	\$ 2,000.00	\$ 1,670.00
Prevention	\$ 2,000.00	\$ 895.00
Problem Gambling	\$ 1,000.00	\$ 770.00
Clinical Supervision	\$ 2,500.00	\$ 615.00
Medication Assisted Treatment	\$ 300.00	\$ 115.00
Criminal Justice	\$ 300.00	\$ 60.00
Registry	\$ 8,000.00	\$ 2,700.00
Recovery Coach	\$ 1,500.00	\$ 1,750.00
<i>Total Revenue</i>	\$ 156,600.00	\$ 86,640.00
<i>Expenses</i>		
IC&RC Dues	\$ 800.00	\$ 800.00
IC&RC Credentialing Fees	\$ 2,500.00	\$ 2,280.00
IC&RC Meeting	\$ 500.00	\$ -
DMHAS Credentialing Project		
<i>Job Analysis</i>	\$ 19,000.00	\$ -
<i>Item Writing</i>	\$ 8,500.00	\$ -
<i>Exam Development</i>	\$ 9,000.00	\$ -
<i>Item Analysis</i>	\$ 3,000.00	\$ -
<i>Standard Setting</i>	\$ 6,500.00	\$ -
<i>Grandparenting</i>	\$ 9,500.00	\$ -
<i>Admin Expenses</i>	\$ 19,500.00	\$ -
<i>Total Expenses</i>	\$ 78,800.00	\$ 3,080.00

Testing

<i>Income</i>	2023	Thru Q2
Addiction Counseling	\$ 22,500.00	\$ 9,600.00
Prevention	\$ 4,500.00	\$ 300.00
Clinical Supervision	\$ 3,600.00	\$ -
Recovery Coach/Peer	\$ 1,800.00	\$ 1,500.00
Testing Center (Non IC&RC)	\$ 2,200.00	\$ 2,200.00
<i>Total Revenue</i>	\$ 34,600.00	\$ 13,600.00
<i>Expenses</i>		
Addiction Counseling	\$ 9,500.00	\$ 3,625.00
Prevention	\$ 1,875.00	\$ 250.00
Clinical Supervision	\$ 1,500.00	\$ 125.00
Recovery Coach	\$ 960.00	\$ 400.00
<i>Total Expenses</i>	\$ 13,835.00	\$ 4,400.00

Training

<i>Revenue</i>	<i>2023</i>	<i>Thru Q2</i>
Training Event Approvals	\$ 9,000.00	\$ 2,950.00
Training Events	\$ 10,000.00	\$ 6,190.00
Distance Learning	\$ 15,000.00	\$ 5,585.00
<i>Total Revenue</i>	\$ 34,000.00	\$ 14,725.00
<i>Expenses</i>		
Trainer Fees	\$ 1,000.00	\$ -
Room Rental	\$ 500.00	\$ -
Hotel	\$ 500.00	\$ 35.00
Trainer Travel Reimbursment	\$ -	
Supplies	\$ 500.00	\$ 47.00
<i>Total Expenses</i>	\$ 2,500.00	\$ 82.00

Podcast

<i>Revenue</i>	<i>2023</i>	<i>Thru Q2</i>
Sponsorship (Packages)	\$ 2,000.00	\$ -
Sponsorship (individual)	\$ 500.00	\$ 50.00
<i>Total Revenue</i>	\$ 2,500.00	\$ 50.00
<i>Expenses</i>		
Editing	\$ 1,200.00	\$ 828.00
Hosting	\$ 125.00	\$ -
Misc Costs	\$ 300.00	\$ -
<i>Total Expenses</i>	\$ 1,625.00	\$ 828.00



Strategic Planning/Programs & Services Meeting Minutes

1/12/2023

Attendees: Christina Cipriani, Teodoro Anderson Diaz, Nicole Hampton, Steve Randazzo, Scott Schaefer, Jennifer Valva

Facilitator: Christina Cipriani

Meeting called to order at 10:05 am

Discussion items:

1. Low response to the Needs Assessment survey.
2. Focus more on programs and service offerings now that the strategic plan is in place.

Action items:

1. P&S meetings will resume as bi-monthly coinciding with the full Board meetings.
2. It is ok to post Facebook messages targeted to specific Facebook groups to help increase CCB visibility.
3. Implement more programs and services after the strategic plan is approved by the full Board.
4. Ebony will find out the training needs for MCCA staff.

Old Business

New Business

Meeting Adjourned at 10:26 am

Minutes by: Scott Schaefer

2022-2025 Strategic Plan

Connecticut Certification Board

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Introduction

Developing a strategic plan is an important act of organizational determination. It is a plan for the future that is reflective of the needs of the field that the Connecticut Certification Board serves. The plan reaffirms the mission of the organization, prioritizes strategies and reconfirms values to maintain while working towards achieving the mission.

A strategic plan acts like a road map to identify the route to take to get where the Connecticut Certification Board wants to go – the vision for a better future. It also serves to help coordinate the work of the Connecticut Certification Board, make efforts more effective and is an important reminder to stay true to the Connecticut Certification Board’s values. It is recommended that it be reviewed on a regular, 3 year basis.

The strategic planning exercise is beneficial for articulating a shared vision of the Connecticut Certification Board’s values, priorities, and activities. However, if it ends there, the Connecticut Certification Board will only realize a small fraction of the benefits that might accrue through full implementation of the strategic plan. To gain the full benefit, the strategic plan must be implemented to help guide the actions of the Connecticut Certification Board.

The Connecticut Certification Board’s Programs and Services Committee has determined to:

- Retain current programs and services
- Retain the annual conference
- Keep the website current and relevant

Frequently Asked Questions

1. What is a strategic plan?

A strategic plan is like a road map. It identifies the place we are trying to get to – a Connecticut Certification Board’s shared vision for a better future. It also guides the work of the Connecticut Certification Board giving us direction on how to get to the destination.

2. Why is a strategic plan important?

It is an act of organizational determination. It is a plan for the future that reflects the needs of the community and the vision of what the Connecticut Certification Board can be. A strategic plan helps to remind us what we want to achieve. It helps us to coordinate the work of many different people and make our efforts more effective. It reminds us that as we work we need to stay true to our mission.

3. Can a strategic plan be changed?

The priorities are developed and approved by the Connecticut Certification Board’s Programs and Services Committee every 3 years. This keeps the strategic plan flexible and responsive to changes in the field and allows the Connecticut Certification Board to build on its successes.

What follows is a sample assessment of the Connecticut Certification Board's strengths, weaknesses, opportunities and challenges.

Strengths

- Over 40 years of service
- Legally defensible credentials
- Experienced leadership

Weakness

- Visibility of the Connecticut Certification Board
- Limited funding of the Connecticut Certification Board
- Low state legislative involvement in order to advocate for the Connecticut Certification Board

Opportunity

- Strengthen relationship with DPH
- Increase visibility of the Connecticut Certification Board
- Increase advocacy by expanding the Connecticut Certification Board's certifications
- State and national legislative involvement

Challenges

- How to increase the visibility of the Connecticut Certification Board
- Effective advocacy of the Connecticut Certification Board
- Current economic environment
- Current political landscape

1. Strategic Priorities and Activities

Below is the Connecticut Certification Board's Strategic Priorities and Activities.

i. Priority: Marketing

Possible Activities to achieve this priority may include:

- a. Social Media
- b. Board Member's Dissemination to Their Own Networks

ii. Priority: Trainings

Possible Activities to achieve this priority may include:

- a. Harm Reduction
- b. PTSD
- c. Trauma

iii. Priority: Develop Certificate Programs

Possible Activities to achieve this priority may include:

- a. Therapeutic
- b. Alzheimer's/Dementia
- c. Special Needs
- d. Trauma
- e. School-Based
- f. Crisis Prevention Professional

iv. Priority: Legislature Involvement

Possible Activities to achieve this priority may include:

- a. Advocate for Use of the Advanced Alcohol and Drug Counselor Exam
- b. Advocate for CCB Assisting with DPH Audits
- c. Advocate for Legislation to Benefit the Client

v. Priority: Develop Peer/Recovery Coach Programs

Possible Activities to achieve this priority may include:

- a. Peer Supervision Specialty

- b. Other Identified Specialties

vi. Priority: Ongoing Needs Assessment

Possible Activities to achieve this priority may include:

- a. Provide Surveys after CCB Services are Rendered
- b. Use of QR Codes for Surveys

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

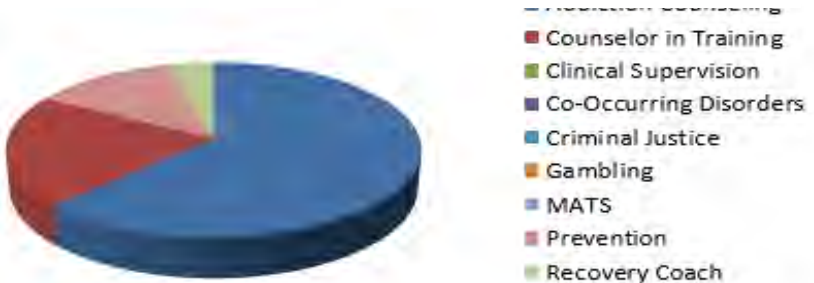
A total of 21 certifications were issued by the CCB this quarter in the following areas:

Addiction Counseling	10
Counselor in Training	4
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	1
MATS	0
Prevention	1
Recovery Coach	5
Total	21



The CCB maintains 831 active certifications in the following areas:

Addiction Counseling	542
Counselor in Training	35
Clinical Supervision	36
Co-Occurring Disorders	61
Criminal Justice	12
Gambling	25
MATS	37
Prevention	45
Recovery Coach	38
Total	831



Compared with December 2021, there was a decrease of 40, which represents a 4.6% decrease in the number of certifications

As of December 2021, the CCB maintained 871 active certifications in the following areas:

Addiction Counseling	573
Counselor in Training	28
Clinical Supervision	36
Co-Occurring Disorders	65
Criminal Justice	17
Gambling	28
MATS	44
Prevention	44
Recovery Coach	36
Total	871

Number of Certified Professionals – December 2022

As of December 2022, the CCB certifies 690 professionals

Females	465
Males	225
Total	690

African American	106
Caucasian	511
Hispanic	55
Other	18
Total	690

Non-Reciprocal Professionals:

CAC	11
Co-Occurring Disorders	5
Total	16

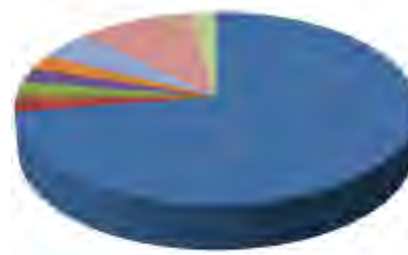
CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

40 certifications expired this quarter in the following areas:

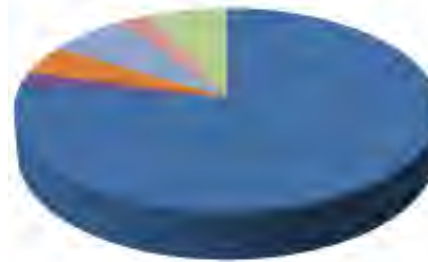
Addiction Counseling	29
Counselor in Training	1
Clinical Supervision	1
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	1
MATS	2
Prevention	4
Recovery Coach	1
Total	40



Expired certifications were due to renew
from October 2022 – December 2022

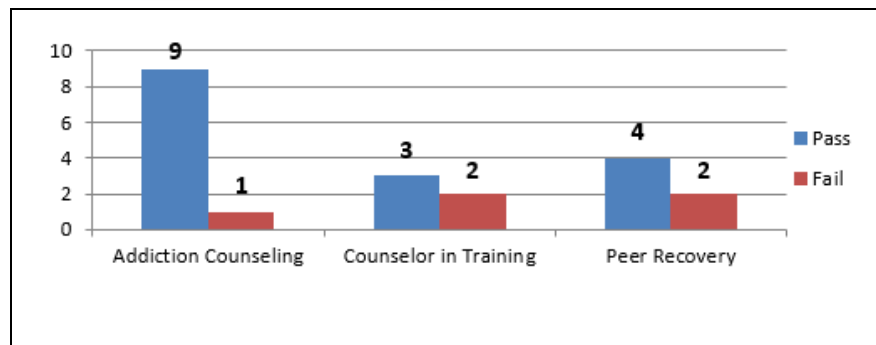
43 certifications lapsed this quarter in the following areas:

Addiction Counseling	33
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	2
MATS	3
Prevention	1
Recovery Coach	3
Total	43



A total of 21 exams were administered by the CCB this quarter in the following areas:

Addiction Counseling	10
Counselor in Training	5
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	6
Total	21



Pass Rate =
90%

Pass Rate =
60%

Pass Rate =
67%

All exams are computer-based (CBT)

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA OF CURRENT AND PREVIOUS FOUR QUARTERS

CERTIFICATIONS

Total Issued	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Addiction Counseling	20	10	15	17	10
Counselor in Training	2	3	5	5	4
Clinical Supervision	1			1	
Co-Occurring Disorders					
Criminal Justice					
Gambling	1				1
MATS	1				
Prevention		4	3		1
Recovery Coach	1		1	3	5
<i>Total Certifications Issued</i>	26	17	24	26	21

Active	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Addiction Counseling	573	553	558	559	542
Counselor in Training	28	26	31	33	35
Clinical Supervision	36	35	35	36	36
Co-Occurring Disorders	65	65	63	60	61
Criminal Justice	17	17	14	12	12
Gambling	28	28	27	26	25
MATS	44	42	43	39	37
Prevention	44	42	44	44	45
Recovery Coach	36	35	34	36	38
<i>Total Active Certifications</i>	871	843	849	845	831

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA (cont'd)

CERTIFICATIONS

Expired	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Addiction Counseling	41	20	16	22	29
Counselor in Training	3	5	2	1	1
Clinical Supervision	5		2	1	1
Co-Occurring Disorders	3	3	3	4	1
Criminal Justice		4	1		
Gambling		2		1	1
MATS	11	1		3	2
Prevention	2	1	1	2	4
Recovery Coach				3	1
<i>Total Certifications Expired</i>	65	36	25	37	40

GENDER/ETHNICITY (Active Only)

Addiction Counseling	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	368	354	359	362	351
Males	205	199	199	197	191
African American	95	91	91	92	86
Caucasian	414	400	407	406	397
Hispanic	51	51	47	46	45
Other/Did not disclose	13	11	13	15	14

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Counselor in Training	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	19	17	19	22	24
Males	9	9	12	11	11
African American	5	5	7	7	9
Caucasian	20	18	21	25	24
Hispanic	3	3	3	1	2
Other/Did not disclose					

Clinical Supervision	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	23	22	22	23	23
Males	13	13	13	13	13
African American	6	6	5	5	5
Caucasian	29	28	29	30	30
Hispanic	1	1	1	1	1
Other/Did not disclose					

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Co-Occurring Disorders	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	51	51	47	45	46
Males	14	14	16	15	15
African American	6	6	6	6	6
Caucasian	52	52	50	48	49
Hispanic	5	5	5	4	4
Other/Did not disclose	2	2	2	2	2

Criminal Justice	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	12	12	9	9	9
Males	5	5	5	3	3
African American	6	6	6	3	3
Caucasian	10	10	7	8	8
Hispanic					
Other/Did not disclose	1	1	1	1	1

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Gambling	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	25	25	23	22	20
Males	3	3	4	4	5
African American	2	2	2	2	2
Caucasian	25	25	24	23	21
Hispanic	1	1	1	1	1
Other/Did not disclose					1

MATS	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	35	33	34	32	31
Males	9	9	9	7	6
African American	8	8	8	6	5
Caucasian	1	26	26	24	24
Hispanic	27	8	8	8	7
Other/Did not disclose	8		1	1	1

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Prevention	2022 - Q 2	2022 - Q 3	2022 - Q 4	2023 - Q 1	2023 - Q 2
Females	39	38	41	41	40
Males	5	4	3	3	5
African American	1	1	1	1	1
Caucasian	41	40	41	41	42
Hispanic					
Other/Did not disclose	2	1	2	2	2

Recovery Coach	2022 – Q 2	2022 – Q 3	2022 – Q 4	2023 – Q 1	2023 – Q 2
Females	22	21	20	21	24
Males	14	14	14	15	14
African American	6	6	6	7	8
Caucasian	29	28	27	28	28
Hispanic	1	1	1	1	2
Other/Did not disclose					

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

Summary of training and coaching provided by the CCB: **744.5 total training hours provided**

A. CCB staff presented the following training events during this period:

Certification Process Overview open events offered to the public at no cost

6 participants	18 training hours provided	October 2022 via Zoom video
1 participant	3 training hours provided	November 2022 via Zoom video
2 participants	6 training hours provided	December 2022 via Zoom video

Number of sessions offered in the community at no cost

Ethics of the Therapeutic Relationship	100 participants	400 training hours provided	October 2022
Improving the Therapeutic Relationship	50 participants	300 training hours provided	November 2022

Number of sessions offered in the community at cost

B. CCB staff provided the following coaching sessions:

Number of coaching sessions offered at the CCB Office at no cost

7 sessions	3 participants	7.5 training hours provided	October 2022
5 sessions	3 participants	7.5 training hours provided	November 2022
4 sessions	1 participant	2.5 training hours provided	December 2022

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

Types of certifications granted from October 2022 – December 2022

	TOTAL	AADC	CAC	CAC-E	CAC-P	CCS	CARC	CPRS	CCDP	CCDP-D	CCJP	CPS	CIT	MATS	SCCD	SCCS	SCPG	SCSA
Total	21		8		2			5				1	4				1	
Females	16		7					5					4					
Males	5		1		2							1					1	
African American	7		3					2					2					
Asian																		
Caucasian	12		5		2			2				1	2					
Hispanic	2							1									1	
Other																		

Number of applications for certification reviewed between October 2022 – December 2022

AADC	
APS	
CAC	6
CCS	
CCJP	
CPRS	6
CPS	
CIT	2
MATS	
SCCD	
SCCS	
SCPG	
SCSA	
Total Applications Reviewed	14

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

Number of renewals processed between October 2022 – December 2022

APS	
AADC	18
CAC	37
CARC	
CCS	6
CCDP	11
CCJP	
CPRS	1
CPS	6
MATS	2
SCCD	1
SCCS	
SCPG	1
SCSA	
Total Renewals Processed	83

Types of certifications expired between October 2022 – December 2022

APS	
AADC	13
CAC	16
CARC	
CCS	1
CCDP	1
CCJP	
CPRS	1
CPS	4
CIT	1
MATS	2
SCCD	
SCCS	
SCPG	1
SCSA	
Total Expired	40

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

Types of certifications lapsed between October 2022 – December 2022

APS	
AADC	12
CAC	21
CARC	
CCS	
CCDP	1
CCJP	
CPRS	3
CPS	1
MATS	3
SCCD	
SCCS	
SCPG	2
SCSA	
<i>Total Lapsed</i>	43

CCB Quarterly Report

Fiscal Year 2023 – Quarter 2

Data: October 2022 –December 2022

CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor <u>In</u> Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
<i>Recovery Residences</i>	
CRRA	Certified Recovery Residence Administrator

BOLD	RECIPROCAL CREDENTIAL
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NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam
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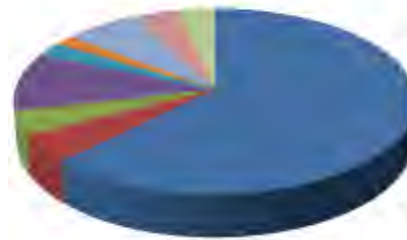
CCB Monthly Report

December 2022 – Fiscal Year 2023

As of December 2022, the CCB maintains

831 active certifications in the following areas:

Addiction Counseling	542
Counselor in Training	35
Clinical Supervision	36
Co-Occurring Disorders	61
Criminal Justice	12
Gambling	25
MATS	37
Prevention	45
Recovery Coach	38
Total	831



Addiction Counseling
Counselor in Training
Clinical Supervision
Co-Occurring Disorders
Criminal Justice
Gambling
MATS
Prevention
Recovery Coach

As of December 2021, the CCB maintained

871 active certifications in the following areas:

Addiction Counseling	573
Counselor in Training	28
Clinical Supervision	36
Co-Occurring Disorders	65
Criminal Justice	17
Gambling	28
MATS	44
Prevention	44
Recovery Coach	36
Total	871



Addiction Counseling
Counselor in Training
Clinical Supervision
Co-Occurring Disorders
Criminal Justice
Gambling
MATS
Prevention
Recovery Coach

Compared with December 2021, there was a **decrease** of 40, which represents a **4.6% decrease** in the number of certifications

Non-Reciprocal Professionals:

CAC	11
Co-Occurring Disorders	5
Total	16

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	831	126	400	11	36	1	17	33	12	45	37	35	1/3	37	11		21	5
Reinstatements																		
Females	568	89	254	5	23		13	26	9	40	24	24	3	31	7		17	3
Males	263	37	146	6	13	1	4	7	3	5	13	11	1	6	4		4	2
African American	125	22	64		5		2	3	3	1	8	9		5	1		2	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	623	93	288	11	30	1	15	24	8	42	27	24	4	24	10		17	5
Hispanic	62	8	37		1			4			2	2		7			1	
Other	12	1	7					1	1	1							1	

CCB Monthly Report

December 2022 – Fiscal Year 2023

CCB Monthly Report

December 2022 – Fiscal Year 2023

A total of 7 certifications were issued by the CCB this month in the following areas:

Addiction Counseling	3
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	3
Total	7



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

12 certifications expired this month in the following areas:

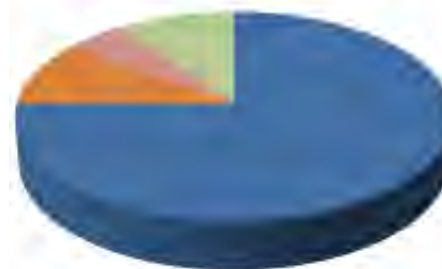
Addiction Counseling	7
Counselor in Training	0
Clinical Supervision	1
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	3
Recovery Coach	1
Total	12



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

20 certifications lapsed this month in the following areas:

Addiction Counseling	15
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	2
MATS	0
Prevention	1
Recovery Coach	2
Total	20



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report

December 2022 – Fiscal Year 2023

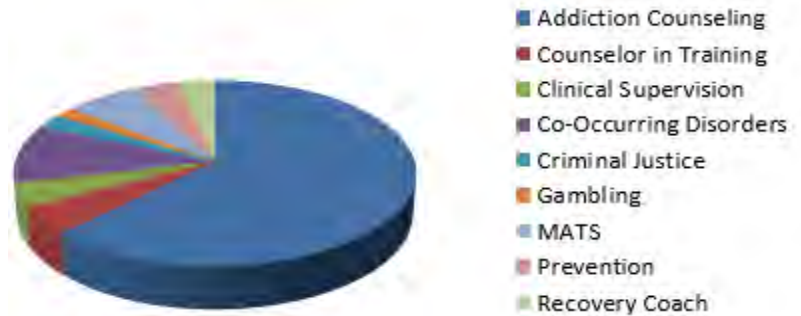
CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
ICGC I & II	Internationally Certified Gambling Counselor I and II
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
BOLD	RECIPROCAL CREDENTIAL
NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam

CCB Monthly Report

January 2023 – Fiscal Year 2023

**As of January 2023, the CCB maintains
821 active certifications in the following areas:**

Addiction Counseling	532
Counselor in Training	35
Clinical Supervision	36
Co-Occurring Disorders	61
Criminal Justice	12
Gambling	25
MATS	38
Prevention	44
Recovery Coach	38
Total	821



**As of January 2022, the CCB maintained
854 active certifications in the following areas:**

Addiction Counseling	555
Counselor in Training	28
Clinical Supervision	36
Co-Occurring Disorders	66
Criminal Justice	17
Gambling	28
MATS	44
Prevention	44
Recovery Coach	36
Total	854



**Compared with January 2022, there was a
decrease of 33, which represents a 3.9%
decrease in the number of certifications**

Non-Reciprocal Professionals:	
CAC	12
Co-Occurring Disorders	5
Total	17

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	821	123	392	12	36	1	17	33	12	44	37	35	1/3	38	11		21	5
Reinstatements																		
Females	562	88	249	5	23		13	26	9	39	24	24	3	32	7		17	3
Males	259	35	143	7	13	1	4	7	3	5	13	11	1	6	4		4	2
African American	123	19	64		5		2	3	3	1	8	9		6	1		2	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	616	93	281	12	30	1	15	24	8	41	27	24	4	24	10		17	5
Hispanic	61	8	36		1			4			2	2		7			1	
Other	12	1	7					1	1	1							1	

CCB Monthly Report

January 2023 – Fiscal Year 2023

A total of 4 certifications were issued by the CCB this month in the following areas:

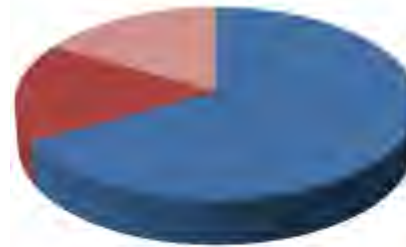
Addiction Counseling	3
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	0
Total	4



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

6 certifications expired this month in the following areas:

Addiction Counseling	4
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	1
Recovery Coach	0
Total	6



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

14 certifications lapsed this month in the following areas:

Addiction Counseling	13
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	1
Recovery Coach	0
Total	14



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report

January 2023 – Fiscal Year 2023

CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
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SCSA	Specialty Certificate in Substance Abuse
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<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
ICGC I & II	Internationally Certified Gambling Counselor I and II
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
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BOLD	RECIPROCAL CREDENTIAL
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