

CCB Board of Directors Meeting

Board Meeting Minutes

June 27, 2024

Mission: “cultivating and maintaining the highest standards of professional practice within the recovery field”

Present: Casie DeRosier, Jaya Daptardar, Teodoro Anderson Diaz, Nicole Hampton, Jennifer Kolakowski, Art Mongillo, Kimberly Platt, Cassandra Ruela, Amy Sedgwick, Jennifer Valva, John Watts, Ebony Wilson

Not Present: Christina Cipriani

Staff Present: Jeffrey Quamme, Scott Schaefer

I. **Call to Order: Board meeting called to order at 11:01 a.m. by Amy Sedgwick**

II. **Approval of Minutes**

MOTION: To approve the March 2024 meeting minutes

Motioned by: Art Mongillo

Motion Seconded by Cassandra Ruela

Outcome: Approved

Abstentions: 0

Voting Record: 12

III. **Credentialing Reports – *reports attached***

IV. **Committee Reports**

Executive Committee – No motions, 2 agenda items and no action items submitted

Discussion:

1. CCB needs to develop new things for FY 2025
 - a. More Board member participation
 - b. Update Ethics code
 - i. This will evolve over time and will need to be updated again at a future date
 - c. Look at CCB mission
 - d. Start a social media campaign

2. REQUIRED: all must attend Board retreat in the Fall (details to follow)

Programs & Services Committee – No motions, 2 agenda items and no action items submitted – report attached

Programs & Services Committee – No motions, 2 agenda items and no action items submitted – report attached

Discussion:

1. Teo and Casie will be co-chairs of this committee
2. Jeff to meet with Ebony to look at tasks

Ethics Committee – No motions, 1 agenda item and no action items submitted

Discussion:

1. One complaint is being investigated, and it is the biggest ethics case for the CCB

Finance Committee – 1 motion, 1 agenda item and no action items submitted –report attached

Discussion:

1. The CCB's financial situation is poor, but that can be changed
 - a. \$10K saved in the FY 2025 budget due to cutting Andrew Kessler

MOTION: To approve the FY 2025 budget

Motioned by: Teo Anderson Diaz

Motion Seconded by Ebony Wilson

Outcome: Approved

Abstentions: 0

Voting Record: 12

V. CEO Report - No motions, no agenda items and no action items submitted –report attached

Discussion:

1. EC to address a formal notification to DMHAS for additional contractual funding
2. We need to increase the importance of the CCB
 - a. Teo recommended developing a business plan
3. We need to think about how to increase revenue
 - a. Trainings
 - i. Recognize what is against the CCB and build from there
 - ii. Spread message about what CCB does
 - iii. Express the value of the CCB
 - iv. Increase the perception that what the CCB has to offer has importance
 - v. Mention that the CCB protects the client
 - vi. Change the image that the CCB is a stepping stone to licensure
 1. Emphasize the difference between licensure (permission to practice in CT) vs. certification (verification of competency by national experts)
 - vii. Kim mentioned more book readings
 - viii. Casie is committed to promoting the CCB at CRT

- ix. Casie recommended marketing to DMHAS and other agencies a ‘Coping with Overdose Fatalities: Tools for Public Health Workers’ training
 - 1. Change the treatment of clientele
 - x. Use Board member specialties
 - 1. Amy mentioned cultural competency trainings
 - 2. Amy mentioned HIPAA and Ethics trainings
 - xi. Marketing – i.e. T-shirts
 - xii. Charge a nominal fee for non-DMHAS funded agencies to attend the certification process overview and coaching sessions
- b. CCB receivables: \$1000 training honorarium/payment from NEIAS

VI. Old Business

Awards Dinner Discussion:

- 1. It felt rushed
- 2. There was an “unusual” feeling to the event
- 3. Scan code for Venmo
- 4. Have a lockbox for petty cash
- 5. Parking was an issue
- 6. We lost people at the breaks
- 7. We may not have a raffle next year
 - a. Smaller raffle items
 - b. Advertise raffle items a few months before the event
- 8. Jeff donated the scooter he won at the event to RNP’s golf tournament event
- 9. Board prefers St. Clements Castle in Portland for future events

VII. New Business

None

MOTION: To adjourn the June 2024 Board Meeting

Motioned by: Art Mongillo

Motion Seconded by Kim Platt

Outcome: Approved

Abstentions: 0

Voting Record: 11

Meeting Adjourned: 11:51 a.m. by Amy Sedgwick

Board minutes taken by Scott Schaefer



55 West Main Street, Suite 202 Meriden, CT 06451 203.440.9595 www.ctcertboard.org
Jeffrey Quamme, MS, CNE, CNC, Chief Executive Officer

CEO's Report
6/27/24

As we close Fiscal Year 2023-24, the future of the CCB is rife with potential as well as risk of irrelevance or significant financial hardship. I defer to the written treasurer report for clarification.

First, I wish to thank both Amy Sedgwick and Jennifer Kolakowski for their service to the agency in their roles as President and Secretary. Both will remain with the Board for one more year-Amy as Immediate Past President and Jen as a Board Member At Large. Thankfully we are able to have Ebony Wilson and Nicole Hampton taking over in those positions as we move forward. In addition, Christina Cipriani will be completing her term with us as well. She has been active in her roles since joining the Board, serving as the Chair for Programs and Services and Ethics Committees, as well as always being involved with the annual event, helping with the dirty work of setting up and breaking down. She will be greatly missed!

Increasing revenue is our most important task for supporting our mission in FY 2025. To that end, I propose having at least one virtual or live training per month, with the expectation that Directors with a specific area of expertise and/or training experience donate their time to prepare and present. As a Board that does not seek a monetary contribution from its directors, this participation is valuable and necessary. Overall, this will fall under the purview of Programs & Services.

Additionally, our PSA with DMHAS that includes the Overview course and Certification Process Coaching provides funding for agency employees and DMHAS funded agencies, and we have traditionally allowed others to participate. I would propose that we charge a nominal fee for those employed outside the DMHAS system to take part in these opportunities.

Non-traditional fundraising also provides opportunities that should be explored. I have seen grocery stores like Stop & Shop offer shoppers the opportunity to round up their purchase to the next dollar amount, with the change being donated to a local nonprofit. We can create and sell t-shirts, etc. without having to pre-purchase the items. We should explore every opportunity.

Most importantly, we need Directors to be the face of the CCB in the professional capacities that you serve. We receive more respect and admiration around the nation than we do in our own back yard, and that is an unacceptable situation. We can rectify that. A former board

member told me that the view of the CCB in the community was that we are the organization that helps when someone doesn't have a master's degree and can't get licensed." That is painful because it is true-and we have to change it. There was a time that the CCB was valued significantly more than it is now, and it has to be brought back to this status. I would like to set up an ad-hoc committee to plan and implement ways to do this.

I also think that we are missing an opportunity to stand out: our overall charge is to protect those who receive service, and we are the only professional organization that is tasked to do it in our field: DPH provides permission for the professional to practice through a legislatively determined process; CAAP/NAADAC is the organization that "supports and represents... counselors, educators and other professionals," and WE are the voice of those served. We should be promoting that.

To close, I am hopeful given the possibilities but also concerned about our finances and status in the community. We must address it, and it may be uncomfortable.

Respectfully submitted,

Jeffrey Quamme, MS, AADC, CCS, CNE, CNC



CONNECTICUT CERTIFICATION BOARD

55 West Main Street, Suite 202 Meriden, CT 06451 203.440.9595 www.ctcertboard.org
Jeffrey Quamme, MS, CNE, CNC, Chief Executive Officer

Treasurer's Report

The CCB's financial status is of some concern, and it is expected that our accountant will issue a formal statement of doubt of the CCB as a going concern. A significant loss will occur for FY 2024. The largest factors that contribute to this situation are liabilities related to the DMHAS Peer Credential Project that came due in FY 2024 while no funding from them was received in the year. More funding is expected in 2025 and is included in the proposed budget. Additionally, general administrative costs are increasing while our DMHAS PSA funding has not increased from its current \$130,500 since at least 2013. In order to rectify that, a formal request for an increase will be made to the Commissioner through proper channels. That request will include data of how we, as an organization, have consistently surpassed all requirements for deliverables.

Additionally, to help rectify rising administrative costs, \$10,000 has been cut by voiding our contract with Slingshot Solutions, who has kept up abreast and involved in legislation and other activities that affect our workforce. They were formally notified this week.

The full budget vs actual for the FY will be forwarded to you all at some point in July, with our complete IRS reporting to follow upon the accountant's completion.

Income will need to be increased and different revenue streams will need to develop. Some options will be identified in the CEO report. The finance committee will make an effort to add to these options.

Respectfully submitted,

Jaya Daptardar
Treasurer

Proposed CCB FY 2024 Budget

	2024	2025
General & Administrative	\$ 190,000.00	\$ 167,000.00
Credentialing	\$ 80,300.00	\$ 108,200.00
Testing	\$ 32,250.00	\$ 33,500.00
Training (incl DL)	\$ 40,500.00	\$ 36,500.00
Podcast	\$ 1,500.00	\$ 1,500.00
Total Revenue	\$ 344,550.00	\$ 346,700.00
Expenses		
General & Administrative	\$ 318,860.00	\$ 310,060.00
Credentialing	\$ 7,800.00	\$ 24,800.00
Testing	\$ 11,352.00	\$ 9,800.00
Training	\$ 2,000.00	\$ 1,000.00
Podcast	\$ 1,575.00	\$ 1,425.00
Total Expenses	\$ 341,587.00	\$ 347,085.00
Net Income (Loss) Operating	\$ 2,963.00	\$ 885.00

Presented to Executive Committee	6/18/2024
Action	
Executive Committee Approval	
Presented to Full Board	
Action	
Full Board Approval	

General & Administrative

Revenue	2024	2025
DMHAS Grant	\$ 130,500.00	\$ 130,500.00
Maine Peer Recovery Board Admin	\$ 5,000.00	\$ 6,000.00
Annual Conference	\$ 30,000.00	\$ 20,000.00
Fundraising	\$ 10,000.00	\$ 2,500.00
Website Services	\$ 1,500.00	\$ 1,000.00
Travel/Misc Reimbursements	\$ 3,000.00	\$ 2,000.00
Misc/PayPal	\$ 10,000.00	\$ 5,000.00
Total Revenue	\$ 190,000.00	\$ 167,000.00
Expenses		
Gross Salary (including payroll taxes)	\$ 180,000.00	\$ 185,000.00
Benefits	\$ 45,000.00	\$ 45,000.00
Incentive Compensation	\$ 5,000.00	\$ 5,000.00
Rent	\$ 18,000.00	\$ 18,000.00
Insurance	\$ 5,500.00	\$ 5,500.00
US Postal Service	\$ 150.00	\$ 200.00
Office Supplies	\$ 250.00	\$ 250.00
Office Equipment	\$ 2,000.00	\$ 1,000.00
Software	\$ 2,750.00	\$ 3,500.00
Telephone & Internet	\$ 5,500.00	\$ 5,500.00
Office Parking	\$ 960.00	\$ 960.00
Travel & Mileage	\$ 2,500.00	\$ 2,500.00
Marketing	\$ 1,500.00	\$ 2,250.00
Food & Meals	\$ 1,250.00	\$ 1,500.00
Bank/PayPal Fees	\$ 6,250.00	\$ 5,000.00
Legal	\$ 11,000.00	\$ 1,500.00
Accounting	\$ 6,000.00	\$ 5,000.00
Professional Development	\$ 1,000.00	\$ 1,000.00
Payroll	\$ 2,500.00	\$ 2,500.00
IT & Web Support	\$ 1,250.00	\$ 1,250.00
Professional Services-undefined	\$ 500.00	\$ 150.00
Annual Conference	\$ 20,000.00	\$ 17,500.00
Total Expenses	\$ 318,860.00	\$ 310,060.00

Credentialing

Revenue	2024	2025
Addiction Counseling	\$ 60,000.00	\$ 70,000.00
Co-Occurring Disorders	\$ 2,000.00	\$ 2,000.00
Prevention	\$ 1,500.00	\$ 2,000.00
Problem Gambling	\$ 2,000.00	\$ 1,000.00
Clinical Supervision	\$ 2,500.00	\$ 1,500.00
Medication Assisted Treatment	\$ 150.00	\$ 200.00
Criminal Justice	\$ 150.00	\$ 500.00
Registry	\$ 8,000.00	\$ 9,000.00
Recovery Coach/Peer	\$ 4,000.00	\$ 4,000.00
DMHAS Peer Development		\$ 18,000.00
Total Revenue	\$ 80,300.00	\$ 108,200.00
Expenses		
IC&RC Dues	\$ 800.00	\$ 800.00
IC&RC Credentialing Fees	\$ 2,000.00	\$ 2,000.00
IC&RC Meeting	\$ 5,000.00	\$ 1,000.00
DMHAS Peer Development	\$ 28,000.00	\$ 21,000.00
Total Expenses	\$ 35,800.00	\$ 24,800.00

Testing

<i>Income</i>	2024	2025
Addiction Counseling	\$ 22,500.00	\$ 24,500.00
Prevention	\$ 1,500.00	\$ 2,000.00
Clinical Supervision	\$ 2,250.00	\$ 2,000.00
Recovery Coach/Peer	\$ 3,000.00	\$ 3,500.00
Testing Center (Non IC&RC)	\$ 3,000.00	\$ 1,500.00
<i>Total Revenue</i>	\$ 32,250.00	\$ 33,500.00
<i>Expenses</i>		
Addiction Counseling	\$ 8,500.00	\$ 8,000.00
Prevention	\$ 625.00	\$ 300.00
Clinical Supervision	\$ 1,000.00	\$ 300.00
Recovery Coach	\$ 1,200.00	\$ 1,200.00
<i>Total Expenses</i>	\$ 11,325.00	\$ 9,800.00

Training

Revenue	2024	2025
Training Event Approvals	\$ 10,000.00	\$ 12,000.00
Training Events	\$ 15,000.00	\$ 12,000.00
Distance Learning	\$ 15,500.00	\$ 12,500.00
Total Revenue	\$ 40,500.00	\$ 36,500.00
Expenses		
Trainer Fees	\$ -	\$ -
Room Rental	\$ 1,500.00	\$ 500.00
Supplies	\$ 500.00	\$ 500.00
Total Expenses	\$ 2,000.00	\$ 1,000.00

Podcast

	2024	2025
Revenue		
Sponsorship (Packages)	\$ 1,500.00	\$ 1,500.00
Total Revenue	\$ 1,500.00	\$ 1,500.00
Expenses		
Editing	\$ 1,200.00	\$ 1,200.00
Hosting	\$ 125.00	\$ 125.00
Misc Costs	\$ 250.00	\$ 100.00
Total Expenses	\$ 1,575.00	\$ 1,425.00

CCB
Programs & Services

Attendees: Christina Cipriani, Casie Derosier

Absent: Ebony Wilson, Nicole Hampton, Teodoro Andersen Diaz, Scott Schaefer

Meeting Date 6/17/2024

Old Items

1. In person training:
 - a. 4/15/2024 In person trainings pending

5/20/2024 None at this time. Is there a schedule for any in person trainings for the year?

6/17/2024 No updates.

2. Book Club: Book Club: 4/15/2024 The Harm Reduction GAP (Sheila Vakharia) was chosen. Jeff sent out an email. 5/20 6-830pm. First one is tonight. 6 people signed up.

6/17/2024 No updates

Strategic Plan

3. Review of Strategic Plan 2022-2025

Marketing:

4/15/2024 Jeff will market CCB with agencies to do trainings. CC/TD noted that there should be communication with agencies throughout CT to promote the CCB and certifications. Development of a list of agencies: All BH agencies, detox, rehab, health centers, universities and colleges, etc. Database from Casie also discussed. CCB power point is in place. What is the CCB Attention Graber? Using the Mission Statement. Members will think of this more. Need to have an agenda. 5/20/2024: No updates at this time. Scott has a list of agencies-need spreadsheet developed. Call agencies to see who would like us to come and discuss CCB and services and then send Jeff/Board members. Also Universities, etc.

6/17/2024-Need to see what Scott has with the spreadsheet and what next steps are.

4. Certificates:

Develop Certificate Programs: Adding topics such as:

- i. Alzheimer's/Dementia
- ii. Special Needs
- iii. Trauma
- iv. School-Based
- v. Terrorism/Pandemic

3/18/2024 Jen mentioned that the CCB may want to consider decreasing the number of credentials offered and focus on those that have the most. Also consider a moratorium on when to stop offering new credentials. • Teo noted that the field desperately needs more CCS's. The CCB should focus on

“Board certified” terminology. • Both Jen and Teo noted development of a Tier certification tree • Peer • CAC • AADC Specialty Programs • Family specialties for the Peer credential • Mental health specialties for the AADC credential • The CAC, CCS, and CPS could have specialties as well (to be identified) Develop Peer Recovery/Recovery Program

4/15/2024 Need to bring the above to the next board meeting. Might table until go out to the community to identify need. 5/20/2024 Marketing plan would assist with this. ASAM Training may be helpful.

5/20/2024 Discussed shift in focus:

- a. Mental Health
- b. Leadership Supervision/Coaching
- c. In Person trainings for LCSW, etc.
- d. Workforce development

6/17/2024 No updates: once members promote CCB in the community and gather thoughts from attendees-above maybe reviewed/discussed.

Develop Peer Recovery/Recovery Program: Updates needed. Agencies expressing interest in Young Adults/Teen mentoring program. 11/20/2023 Updates needed from Jeff. 12/18/2023 JQ is in the process of this. 1/22/2024 Scott provided an update on the process with DMHAS and the CCB. April will have a pilot examination. 4/15/2024 Jeff had a recent call for next steps. 5/20/2024 No updates at this time. 6/17/2024 No updates.

Annual event-June 4th at Southern CT University. 5p-8p. Flyer completed. Scooter raffle sent out. Some tables have been purchased.

6/17/2024 Overall went well

Thoughts:

1. Signs to get to conference
2. Raffles-need signage, petty cash, etc.
3. CC staff asked when the training was happening and voiced preference to a full day training
4. CC had a hard time getting others to attend for an awards event rather than a training event.

CC last meeting

6/17/2024 Casie & Teodoro will take on facilitating these meetings (waiting on appointment from JQ), and a new Zoom link will go out

Next Meeting: 7/15/2024 at 10.

Next Board Meeting: 6/27/2024 at 11

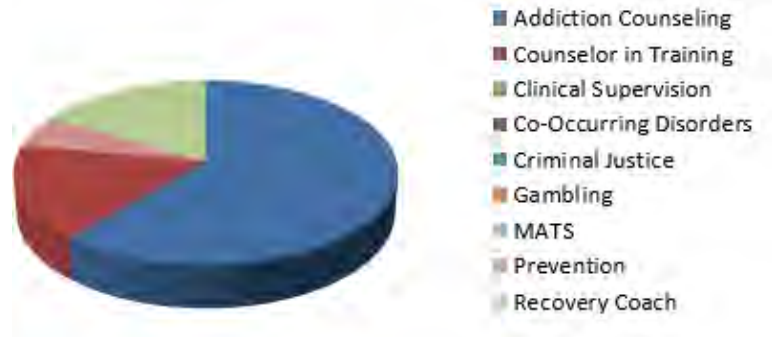
CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

A total of 18 certifications were issued by the CCB this quarter in the following areas:

Addiction Counseling	11
Counselor in Training	3
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	1
Recovery Coach	3
Total	18



The CCB maintains 793 active certifications in the following areas:

Addiction Counseling	528
Counselor in Training	33
Clinical Supervision	30
Co-Occurring Disorders	53
Criminal Justice	9
Gambling	21
MATS	29
Prevention	39
Recovery Coach	51
Total	793



Compared with June 2023, there was a decrease of 17, which represents a 2.1% decrease in the number of certifications

As of June 2023, the CCB maintained 810 active certifications in the following areas:

Addiction Counseling	540
Counselor in Training	33
Clinical Supervision	36
Co-Occurring Disorders	57
Criminal Justice	11
Gambling	24
MATS	34
Prevention	40
Recovery Coach	35
Total	810

Number of Certified Professionals – June 2024

As of June 2024, the CCB certifies 649 professionals

Females	443	
Males	206	
Total		649
African American	94	
Caucasian	494	
Hispanic	49	
Other	12	
Total		649

Non-Reciprocal Professionals:

CAC	11
Clinical Supervision	1
Co-Occurring Disorders	5
Total	17

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

13 certifications expired this quarter in the following areas:

Addiction Counseling	7
Counselor in Training	1
Clinical Supervision	2
Co-Occurring Disorders	1
Criminal Justice	1
Gambling	0
MATS	0
Prevention	0
Recovery Coach	1
Total	13

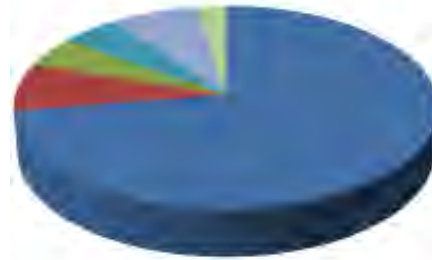


- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

Expired certifications were due to renew from April 2024 – June 2024

28 certifications lapsed this quarter in the following areas:

Addiction Counseling	22
Clinical Supervision	1
Co-Occurring Disorders	0
Criminal Justice	2
Gambling	1
MATS	1
Prevention	1
Recovery Coach	0
Total	28

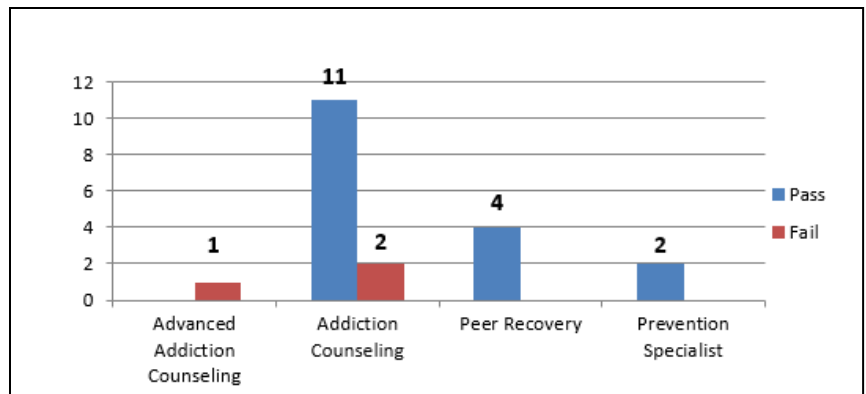


- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

Exam Results – Fourth Quarter 2024

A total of 20 exams were administered by the CCB this quarter in the following areas:

Addiction Counseling	14
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	2
Recovery Coach	4
Total	20



Pass Rate = 0%	Pass Rate = 85%	Pass Rate = 100%	Pass Rate = 100%
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All exams are computer-based (CBT)

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA OF CURRENT AND PREVIOUS FOUR QUARTERS

CERTIFICATIONS

Total Issued	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Addiction Counseling	16	13	13	11	11
Counselor in Training	3	1	2	4	3
Clinical Supervision					
Co-Occurring Disorders					
Criminal Justice					
Gambling					
MATS					
Prevention			1		1
Recovery Coach	3	4	3	5	3
<i>Total Certifications Issued</i>	22	18	19	20	18

Active	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Addiction Counseling	540	541	527	526	528
Counselor in Training	33	28	28	31	33
Clinical Supervision	36	34	32	32	30
Co-Occurring Disorders	57	55	53	51	53
Criminal Justice	11	11	11	12	9
Gambling	24	23	21	21	21
MATS	34	34	31	32	29
Prevention	40	41	42	39	39
Recovery Coach	35	39	40	46	51
<i>Total Active Certifications</i>	810	806	785	790	793

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA (cont'd)

CERTIFICATIONS

Expired	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Addiction Counseling	15	18	20	16	7
Counselor in Training			1	1	1
Clinical Supervision					2
Co-Occurring Disorders	3		1	3	1
Criminal Justice	3				1
Gambling	1		1	1	
MATS	2	1	5	1	
Prevention			3	1	
Recovery Coach	1	1	2	3	1
<i>Total Certifications Expired</i>	25	20	33	26	13

GENDER/ETHNICITY (Active Only)

Addiction Counseling	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	349	351	345	346	343
Males	191	190	182	180	185
African American	83	84	78	77	77
Caucasian	399	400	392	390	390
Hispanic	44	44	44	44	46
Other/Did not disclose	14	13	13	15	15

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Counselor in Training	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	24	23	23	26	28
Males	9	5	5	5	5
African American	7	7	7	8	10
Caucasian	23	19	19	21	21
Hispanic	2	1	1	1	1
Other/Did not disclose	1	1	1	1	1

Clinical Supervision	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	23	22	20	21	19
Males	13	12	12	11	11
African American	5	5	5	5	5
Caucasian	30	28	26	26	24
Hispanic	1	1	1	1	1
Other/Did not disclose					

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Co-Occurring Disorders	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	44	42	40	39	41
Males	13	13	13	12	12
African American	6	6	6	5	6
Caucasian	45	44	42	41	42
Hispanic	4	3	3	3	3
Other/Did not disclose	2	2	2	2	2

Criminal Justice	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	8	8	8	9	6
Males	3	3	3	3	3
African American	3	2	2	3	1
Caucasian	7	8	8	8	7
Hispanic					
Other/Did not disclose	1	1	1	1	1

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Gambling	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	19	19	17	17	18
Males	5	4	4	4	3
African American	2	2	1	1	1
Caucasian	20	19	18	18	18
Hispanic	1	1	1	1	1
Other/Did not disclose	1	1	1	1	1

MATS	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	30	30	28	29	26
Males	4	4	3	3	3
African American	6	6	6	7	6
Caucasian	23	23	20	20	18
Hispanic	4	4	4	4	4
Other/Did not disclose	1	1	1	1	1

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

COMPARATIVE DATA (cont'd)

GENDER/ETHNICITY (Active Only)

Prevention	2023 - Q 4	2024 - Q 1	2024 - Q 2	2024 - Q 3	2024 - Q 4
Females	36	38	39	36	36
Males	4	3	3	3	3
African American	1	1	1	1	1
Caucasian	37	38	39	36	36
Hispanic					
Other/Did not disclose	2	2	2	2	2

Recovery Coach	2023 – Q 4	2024 – Q 1	2024 – Q 2	2024 – Q 3	2024 – Q 4
Females	21	26	25	28	30
Males	14	13	15	18	20
African American	7	8	10	11	12
Caucasian	26	29	28	32	35
Hispanic	2	2	2	3	3
Other/Did not disclose					

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

Summary of training and coaching provided by the CCB: **146 total training hours provided**

A. CCB staff presented the following training events during this period:

Certification Process Overview open events offered to the public at no cost

2 participants	6 training hours provided	April 2024 via Zoom video
5 participants	15 training hours provided	May 2024 via Zoom video
0 participants	0 training hours provided	June 2024 via Zoom video

Number of sessions offered in the community at no cost

How to be a Better Supervisee @ Worcester State College 15 participants 75 training hours provided June 2024

Number of sessions offered in the community at cost

B. CCB staff provided the following coaching sessions:

Number of coaching sessions offered at the CCB Office at no cost

5 sessions	8 participants	20 training hours provided	April 2024
6 sessions	9 participants	22.5 training hours provided	May 2024
4 sessions	3 participants	7.5 training hours provided	June 2024

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

Types of certifications granted from April 2024 – June 2024

	TOTAL	AADC	CAC	CAC-E	CAC-P	CCS	CARC	CPRS	CCDP	CCDP-D	CCJP	CPS	CIT	MATS	SCCD	SCCS	SCPG	SCSA	
Total	18	3	8					3				1	3						
Females	13	2	6					2				1	2						
Males	5	1	2					1					1						
African American	7	1	3					1					2						
Asian																			
Caucasian	10	2	4					2				1	1						
Hispanic	1		1																
Other																			

Number of applications for certification reviewed between April 2024 – June 2024

AADC	1
APS	
CAC	11
CCS	
CCJP	
CPRS	3
CPS	
CIT	2
MATS	
SCCD	
SCCS	
SCPG	1
SCSA	
Total Applications Reviewed	18

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

Number of renewals processed between April 2024 – June 2024

APS	
AADC	13
CAC	57
CARC	
CCS	3
CCDP	3
CCJP	1
CPRS	1
CPS	2
MATS	3
SCCD	1
SCCS	
SCPG	1
SCSA	1
Total Renewals Processed	86

Types of certifications expired between April 2024 – June 2024

APS	
AADC	1
CAC	6
CARC	
CCS	2
CCDP	1
CCJP	1
CPRS	1
CPS	
CIT	1
MATS	
SCCD	
SCCS	
SCPG	
SCSA	
Total Expired	13

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

Types of certifications lapsed between April 2024 – June 2024

APS	
AADC	
CAC	22
CARC	
CCS	1
CCDP	
CCJP	2
CPRS	
CPS	1
MATS	1
SCCD	
SCCS	
SCPG	1
SCSA	
Total Lapsed	28

CCB Quarterly Report

Fiscal Year 2024 - Quarter 4

Data: April 2024 – June 2024

CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
<i>Recovery Residences</i>	
CRRA	Certified Recovery Residence Administrator

BOLD	RECIPROCAL CREDENTIAL
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NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam
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CCB Monthly Report

April 2024 – Fiscal Year 2024

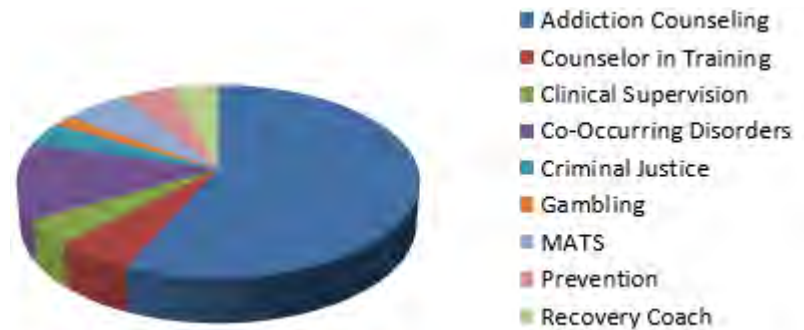
As of April 2024, the CCB maintains 777 active certifications in the following areas:

Addiction Counseling	515
Counselor in Training	31
Clinical Supervision	31
Co-Occurring Disorders	52
Criminal Justice	11
Gambling	21
MATS	30
Prevention	40
Recovery Coach	46
Total	777



As of April 2023, the CCB maintained 809 active certifications in the following areas:

Addiction Counseling	539
Counselor in Training	32
Clinical Supervision	36
Co-Occurring Disorders	59
Criminal Justice	12
Gambling	23
MATS	34
Prevention	40
Recovery Coach	34
Total	809



Compared with April 2023, there was a decrease of 32, which represents a 4.0% decrease in the number of certifications

Non-Reciprocal Professionals:	
CAC	12
Clinical Supervision	1
Co-Occurring Disorders	5
Total	18

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	777	121	377	12	31	1	17	28	11	40	45	31	1/3	30	7		17	5
Reinstatements																		
Females	540	89	240	5	20		13	22	8	37	28	26	3	27	5		14	3
Males	237	32	137	7	11	1	4	6	3	3	17	5	1	3	2		3	2
African American	114	17	57		5		2	3	2	1	11	8		6	1		1	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	582	92	274	10	25	1	15	20	8	37	31	21	4	19	6		14	5
Hispanic	58	8	35	2	1			3			3	1		4				1
Other	14	2	7					1	1	1		1						1

CCB Monthly Report

April 2024 – Fiscal Year 2024

A total of 7 certifications were issued by the CCB this month in the following areas:

Addiction Counseling	5
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	1
Recovery Coach	0
Total	7



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

5 certifications expired this month in the following areas:

Addiction Counseling	1
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	2
Criminal Justice	1
Gambling	0
MATS	0
Prevention	0
Recovery Coach	1
Total	5



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

9 certifications lapsed this month in the following areas:

Addiction Counseling	9
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	0
Total	9



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report

April 2024 – Fiscal Year 2024

CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
ICGC I & II	Internationally Certified Gambling Counselor I and II
<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
BOLD	RECIPROCAL CREDENTIAL
NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam

CCB Monthly Report

May 2024 – Fiscal Year 2024

As of May 2024, the CCB maintains 779 active certifications in the following areas:

Addiction Counseling	515
Counselor in Training	32
Clinical Supervision	30
Co-Occurring Disorders	53
Criminal Justice	10
Gambling	22
MATS	29
Prevention	40
Recovery Coach	48
Total	779



As of May 2023, the CCB maintained 806 active certifications in the following areas:

Addiction Counseling	537
Counselor in Training	33
Clinical Supervision	35
Co-Occurring Disorders	59
Criminal Justice	12
Gambling	23
MATS	31
Prevention	40
Recovery Coach	36
Total	806



Compared with May 2023, there was a decrease of 27, which represents a 3.3% decrease in the number of certifications

Non-Reciprocal Professionals:	
CAC	11
Clinical Supervision	1
Co-Occurring Disorders	5
Total	17

Current Certifications with the CCB

	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	779	123	376	11	30	1	17	29	10	40	47	32	1/3	29	7		18	5
Reinstatements																		
Females	540	91	236	5	19		13	23	7	37	29	28	3	26	5		15	3
Males	239	32	140	6	11	1	4	6	3	3	18	4	1	3	2		3	2
African American	115	18	57		5		2	3	1	1	11	9		6	1		1	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	582	93	272	9	24	1	15	21	8	37	33	21	4	18	6		15	5
Hispanic	59	8	36	2	1			3			3	1		4				1
Other	14	2	7					1	1	1		1					1	

CCB Monthly Report

May 2024 – Fiscal Year 2024

A total of 5 certifications were issued by the CCB this month in the following areas:

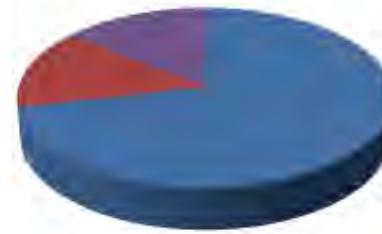
Addiction Counseling	2
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	2
Total	5



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

7 certifications expired this month in the following areas:

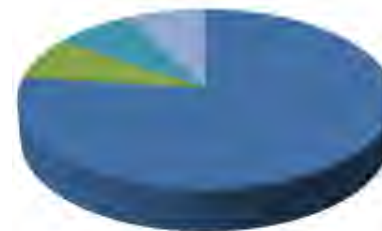
Addiction Counseling	5
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	0
Total	7



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

13 certifications lapsed this month in the following areas:

Addiction Counseling	10
Counselor in Training	0
Clinical Supervision	1
Co-Occurring Disorders	0
Criminal Justice	1
Gambling	0
MATS	1
Prevention	0
Recovery Coach	0
Total	13



- Addiction Counseling
- Counselor in Training
- Clinical Supervision
- Co-Occurring Disorders
- Criminal Justice
- Gambling
- MATS
- Prevention
- Recovery Coach

CCB Monthly Report

May 2024 – Fiscal Year 2024

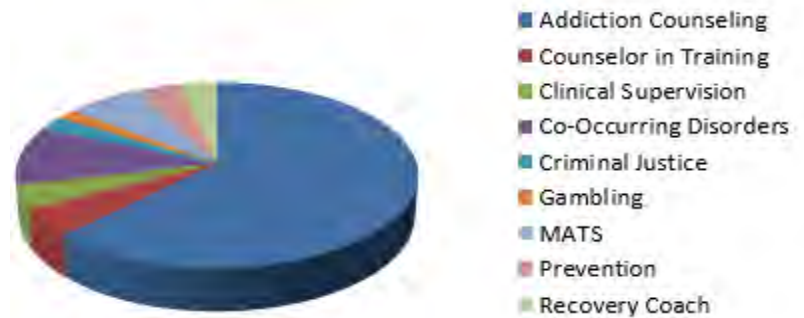
CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
SCCS	Non-Certified Clinical Supervisor
<i>Co-Occurring Disorders</i>	
SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
<i>Prevention</i>	
APS	Associate Prevention Professional
CPS	Certified Prevention Specialist
<i>Problem Gambling</i>	
SCPG	Specialty Certificate in Problem Gambling
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<i>Recovery Coaching</i>	
CARC	Certified Addiction Recovery Coach
CPRS	Certified Peer Recovery Specialist
BOLD	RECIPROCAL CREDENTIAL
NON-RECIPROCAL (NR)	Non-reciprocal credentials are those that individuals did not complete the oral or written portion of their credential exam

CCB Monthly Report

June 2024 – Fiscal Year 2024

As of June 2024, the CCB maintains 793 active certifications in the following areas:

Addiction Counseling	528
Counselor in Training	33
Clinical Supervision	30
Co-Occurring Disorders	53
Criminal Justice	9
Gambling	21
MATS	29
Prevention	39
Recovery Coach	51
Total	793



As of June 2023, the CCB maintained 810 active certifications in the following areas:

Addiction Counseling	540
Counselor in Training	33
Clinical Supervision	36
Co-Occurring Disorders	57
Criminal Justice	11
Gambling	24
MATS	34
Prevention	40
Recovery Coach	35
Total	810



Compared with June 2023, there was a decrease of 17, which represents a 2.1% decrease in the number of certifications

Non-Reciprocal Professionals:	
CAC	11
Clinical Supervision	1
Co-Occurring Disorders	5
Total	17

Current Certifications with the CCB

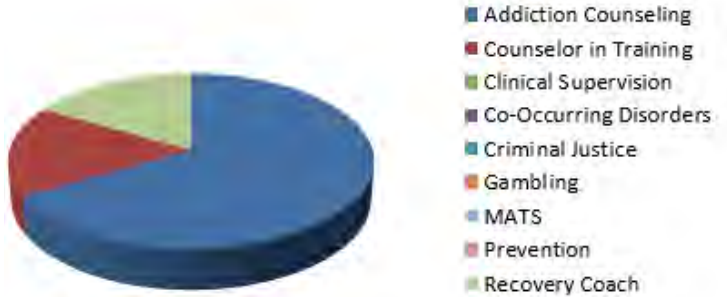
	TOTAL	AADC	CAC	CAC - NR	CCS	CARC	CCDP	CCDP-D	CCJP	CPS	CPRS	CIT	ICGC-I/ICGC-II	MATS	SCCD	SCCS	SCPG	SCSA
Total	793	124	388	11	30	1	17	29	9	39	50	33	1/3	29	7		17	5
Reinstatements																		
Females	547	91	244	5	19		13	23	6	36	30	28	3	26	5		15	3
Males	246	33	144	6	11	1	4	6	3	3	20	5	1	3	2		2	2
African American	119	18	59		5		2	3	1	1	12	10		6	1		1	
American Indian	3	1						1						1				
Asian	6	1	4							1								
Caucasian	592	94	282	9	24	1	15	21	7	36	35	21	4	18	6		14	5
Hispanic	59	8	36	2	1			3			3	1		4			1	
Other	14	2	7					1	1	1		1					1	

CCB Monthly Report

June 2024 – Fiscal Year 2024

A total of 6 certifications were issued by the CCB this month in the following areas:

Addiction Counseling	4
Counselor in Training	1
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	1
Total	6



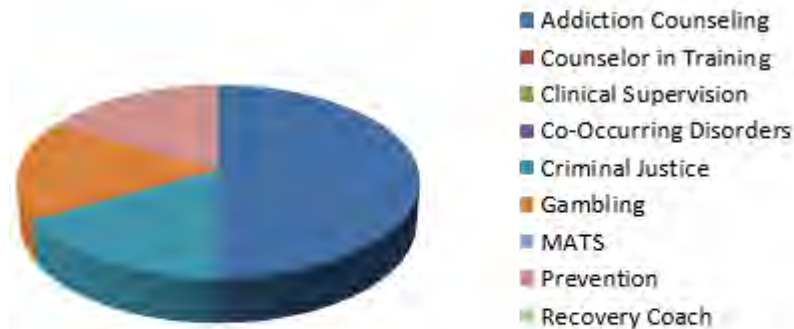
1 certification expired this month in the following areas:

Addiction Counseling	1
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	1
Criminal Justice	0
Gambling	0
MATS	0
Prevention	0
Recovery Coach	0
Total	1



6 certifications lapsed this month in the following areas:

Addiction Counseling	3
Counselor in Training	0
Clinical Supervision	0
Co-Occurring Disorders	0
Criminal Justice	1
Gambling	1
MATS	0
Prevention	1
Recovery Coach	0
Total	6



CCB Monthly Report

June 2024 – Fiscal Year 2024

CCB Credential Acronyms	
<i>Addiction Counseling</i>	
CIT	Counselor In Training
AADC	Advanced Alcohol and Drug Counselor
CAC	Certified Addiction Counselor
CAC-P	Certified Addiction Counselor-Provisional
SCSA	Specialty Certificate in Substance Abuse
MATS	Medication Assisted Treatment Specialist
<i>Clinical Supervision</i>	
CCS	Certified Clinical Supervisor
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SCCD	Specialty Certificate in Co-Occurring Disorders
CCDP	Certified Co-Occurring Disorders Professional
CCDP-D	Certified Co-Occurring Disorders Professional-Diplomate
<i>Criminal Justice</i>	
CCJP	Certified Criminal Justice Professional
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<i>Recovery Coaching</i>	
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BOLD	RECIPROCAL CREDENTIAL
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