

CCB Board of Directors Meeting

Board Meeting Minutes

March 19, 2026

Mission: *“Protecting the public through competency-based credentialing, training and promoting ethical practice by SUD professionals”*

Present: Stacy Charpentier, Teodoro Anderson Diaz, Bill Fisher, Nicole Hampton, Joy Pendola, Kimberly Platt, Cassandra Ruela, Dan Smith, Jennifer Valva, John Watts, Ebony Wilson

Not Present: Jaya Daptardar, Dr. Jill Palmer, Cini Shaw

Staff Present: Jeffrey Quamme, Scott Schaefer

I. Call to Order: Board meeting called to order at 11:03 a.m. by Ebony Wilson

II. Approval of Minutes

MOTION: To approve the December 2025 meeting minutes

Motioned by: Ebony Wilson

Motion Seconded by Jennifer Valva

Outcome: Approved **Abstentions:** 0 **Voting Record:** 9 (Joy/Stacy absent from vote)

III. Credentialing Reports – *reports attached*

IV. Committee Reports

Executive Committee – No motions, 3 agenda items and no action items submitted

Discussion:

1. Jaya has missed two consecutive Board meetings
 - a. Involuntary resignation per bylaws
 - b. Board agrees
 - c. EC will send email to Jaya
2. Bill volunteered to review the bylaws and Teo volunteered to assist Bill
3. ***The June meeting date has been moved to Thursday, June 25th in Cheshire***

Programs & Services Committee – No motions, 1 agenda item and no action items submitted

Discussion:

1. Add mandatory HIPAA ethics training for renewal?

Ethics Committee – No motions, 2 agenda items and no action items submitted

Discussion:

1. No new ethics complaints
2. All 3 ethics codes have been combined into 1 and will be distributed to the Board

V. Finance Committee – No motions, 1 agenda item and no action items submitted – report attached

Discussion:

1. Dr. Jill Palmer as interim Treasurer

VI. CEO Report - No motions, 4 agenda items and no action items submitted

Discussion:

1. There will be a CPSRP pilot exam Wednesday, March 25th
 - a. Prometric will review all pilot exam responses and craft a final exam for December 1st
2. Business Development credential shelved due to low response
3. CCB will administer a Yoga specialty certificate starting in June

VII. Old Business

Discussion:

1. Committee meeting minutes to Cassandra
 - a. Cassandra to meet with committee chairs for updates before the full Board meeting
2. The conference sessions are set
 - a. There will be no financial incentive for conference speakers with the exception being the keynote speaker, Murphy Jensen
 - b. The plenary session is about the use of AI in healthcare
 - c. The breakout sessions are:
 - i. Cini Shaw: The Wounded Healer
 - ii. Nikki Soda: Advocacy
 - iii. Rosalee Daly: Financial Wellness from a Recovery Perspective
 - iv. Samia Hussein: Working with Muslim Populations
 - v. Jan Wu: Kratom

VIII. New Business

Discussion:

1. The conference sessions are set
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v. Jan Wu: Kratom

2. The President's and Lifetime of Service award recipients need to be chosen

Conference Committee:

1. Board members to purchase their own seat
2. Need a Board member to oversee conference operations
3. Add organization name to name badges?
4. Ensure names are spelled correctly on the name tags
5. Meet a few days before the conference
6. Different color name tags for Board members
7. One nice item for swag
8. Raffle tickets
 - a. Small items raffled throughout the conference
 - b. One large item raffled at the end of the conference – possibly a Big Green Egg knock-off that can be purchased at BJs for \$800
 - c. A money bowl as a raffle item
9. Different meal and dessert options
10. Issue awards in between breakout sessions

IX. Adjourn

MOTION: To adjourn the March 2026 Board Meeting

Motioned by: Joy Pendola

Motion Seconded by Teodoro Anderson Diaz

Outcome: Approved Abstentions: 0 Voting Record: 11

Meeting Adjourned: 11:54 a.m. by Ebony Wilson

Board minutes taken by Scott Schaefer

Next Meeting Date: Thursday, June 25th at the CCB office in Cheshire